

**BUSINESS SCRUTINY WORK PROGRAMME 2024/25**

**MONDAY/15:00HRS**

**CHAIR: CLLR SUZY CORNWELL**

**VICE CHAIR: CLLR WILLIAM JONES**

<b>AGENDA ITEM</b>	<b>BRIEF DESCRIPTION</b>	<b>LEAD OFFICER/ORGANISATION</b>
<b>Meeting Date: 15 July 2024</b>		
Scrutiny – A Practical Overview	Overview of Scrutiny and remit of the Committee	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To have a clear understanding of the role of Scrutiny</i>	
Update on Combined Authority	An update on the Combined Authority – who’s who and NEDDC’s role	Lee Hickin, Managing Director
	<b>Outcomes:</b> <i>To be better informed on the role of the CA</i>	
Shop Front Enhancement Scheme	To receive a presentation on the Shop Front Enhancement Scheme	Kirstin Sykes, Regeneration and Town Centre Officer - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To get an understanding of the Scheme including who has been issued grants and where these are located within the District</i>	
Cabinet Business	Cabinet Decisions and Forward Plan	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To identify Cabinet Decisions made to date and see what topics are due to be presented in the future, and determine if any require further follow-up by Scrutiny</i>	
Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	<b>Outcomes:</b> <i>To have contributed on new/revised policies and strategies</i>	
Horizon Scanning	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer

	<b>Outcomes:</b> <i>To have considered and contributed to potential changes in the operating environment that may arise</i>	
Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 16 September 2024</b>		
"How's business"? Survey	To receive the findings from the recent Audit/Survey	Ann Camus, Economic Development and Regeneration Manager - <b>ACCEPTED</b>
	<b>Outcomes:</b> <i>To get an understanding of any issues/concerns local businesses may have</i>	
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
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	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 18 November 2024</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
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Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer

	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 24 February 2025</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
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Work Programme	To consider the Committees' work programme	Joe Hayden, Senior Scrutiny Officer
	<b>Outcomes:</b> <i>To agree a Work Programme for the year</i>	
<b>Meeting Date: 12 May 2025</b>		
Performance Management	Council Plan Targets Performance Update	Kath Drury – Information, Engagement and Performance

		Manager / Amar Bashir – Improvement Officer
	<b>Outcomes:</b> <i>To gain insight into the quarterly targets to date, and see how areas are performing</i>	
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## **NOTES**

- Support provided to businesses in the District (Partnerships Team/Econ Dev/HR/Finance/Env Health etc)
- Access to shops (Residents Survey)
- Job opportunities (Residents Survey)
- Growth Strategy – Sept

- Disposal of Land for employment use (linked with asset management strategy)
- Green Skills Project – joint with CBC
- Digital Connectivity Update – check at end of 2024 for update